

# Background Checks

Baseball should be a positive and rewarding experience for our youth. In an effort to create a safe environment within our sport, all organizations operating within amateur baseball should have a background check policy for all participating adults that have contact with minor athletes. At a minimum, leagues should complete a background check that searches both the National Criminal Database and the National Sex Offender Registry as part of the league's Risk Management Plan.

Dixie Youth Baseball's national service provider for background checks is JD Palatine ("JDP") which provides background screening for most youth baseball programs in the U.S.

Click below to go to the JD Palatine's portal for Dixie Youth leagues to register for background checks for volunteers at a reasonable cost:

**JDP Background Screening - Basic Package \$3.95** <https://www.jdp.com/dixie/>

Or contact Brooks Hughes (678) 777-3378 [brookshughes@jdp.com](mailto:brookshughes@jdp.com)

**Note: If background screen applicant has a hit on the National Criminal Database there will be an additional \$7.00 charge for a County Search in any counties where a hit occurs. If you use, the \$5.25 Package, a County Search will be done at no charge.**

League may use other background check services including SI Play/SportsEngine but any background check for individuals working in your local league should cover:

- ID Check w/SSN Verification
- National Criminal Database
- National Sex Offender Registry Including all 50 States, US Territories, and American Indian Tribe Registries

At the league's option, County Searches for its volunteers is also available for an additional cost which covers:

- County Search – Criminal Felony and Misdemeanor – 7 Year Residence History of Provided Name – Unlimited Counties

**League Officials/Staff Applications:** Prior to the running of any criminal background check, the applicant should complete a league official/staff application form giving his or her consent to the running a background check. This form should include questions about the existence of any prior criminal convictions. Any "yes" answers should require a detailed explanation including the type of offense, locations, and dates.

A **League Volunteer Application** under the League Risk Management tab on the DYB website may be used or the league may develop its own application.

- The information obtained in the staff application/consent form, as well as the results of criminal background checks, should be held in strict confidence to protect the confidentiality of the information. It should be kept in a secure location with access by the league's Misconduct Officer or Misconduct Committee only. Confidential information should not be disclosed outside of the organization and should only be

shared within the organization on a need-to-know basis. However, under certain circumstances, the organization may have a legal duty to disclose certain types of information to government agencies or law enforcement.